SIT223/753 - Task 3.1GP - Answer Sheet

**Part 1 - Sprint planning in Trello**

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| Your Trello board Link:  <https://trello.com/invite/b/68a2ca5a1add190a805df1f4/ATTI84bd8d9b40cd5807d58246574b61b800FF03088A/group-133>  Note: Please ensure you have added your marking tutor to your board. |
| Screenshots of your sprint planning (Two screenshots is enough):  These screenshots should display user stories, tasks, story points, and assigned members.  Feel free to resize the image holder.    A screenshot of a computer  AI-generated content may be incorrect.  Screenshots of your Sprint planning at the beginning and at the end of Sprint 1 (which runs from **Week 4** to **Week 6**)  Screenshot at the beginning of sprint:    Screenshot at the end of sprint: |

**Part 2 - Sprint 1 Review demonstration**

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| Provide Link to the Sprint 1 Review meeting (video recording):  <https://deakin.au.panopto.com/Panopto/Pages/Viewer.aspx?id=c211edc6-e323-468a-9216-b33e004eff73>  Please ensure that your marking tutor has the necessary access to your video recording. If access is not granted correctly, you will be given only one opportunity to fix it. |

**Part 3 - Teamwork reflection.**

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| Write a (500–700 word) essay that includes the following elements: |
| 1. **Describe the roles and responsibilities of each team member.**   Jiuqi Liu – UI Designer  Naren Harin – Front End Developer  Jeremy Njuguna – Team Leader   1. **Did each member fulfill their roles and responsibilities? If not, how did it affect the team's progress?**   Yes, the team collaborated effectively, with each member fulfilling their roles and responsibilities as expected. Everyone contributed their assigned tasks on time, allowing us to maintain a steady pace and meet deadlines without delays. Strong communication and accountability also ensured smooth progress, and all minor challenges were addressed through teamwork.   1. **Reflect on the team dynamics. How did the team communicate and collaborate? Were there any challenges in the communication process? How were they addressed?**   The team communicated openly and collaborated smoothly, and we ensured that everyone’s ideas were heard. We used regular check-ins and shared tools to stay aligned. Though minor misunderstandings arose, they were quickly resolved through respectful discussions. The positive and supportive atmosphere strengthened teamwork, helping us work efficiently. Overall, the communication was effective, and this fostered trust and productivity.   1. **Describe any conflicts that arose during the project/assignment. How were they resolved?**   Minor conflicts may have arisen due to miscommunication or due to occasional internet issues, which caused slight delays in coordination. However, we were able to quickly address the issues by scheduling clearer deadlines and using alternative means of communications such as Microsoft Teams. This helped improve our teamwork as we learned to adapt and communicate more effectively under challenges   1. **Discuss the strengths and weaknesses of the team. What were the team's strengths that contributed to the success of the project/assignment? What were the weaknesses that hindered the team's progress?**   The team’s key strength was having reliable technology, every member had a capable machine, and this ensured smooth task execution. Strong collaboration and clear communication also boosted efficiently. However, conflicting schedules sometimes delayed meeting and coordination, requiring extra effort to align availability. Despite this, flexibility and proactive planning kept the project on track.   1. **What could the team have done differently to improve the outcome of the project/assignment?**   While our team performed well and achieved a successful outcome, one potential improvement could have been collaborating with other teams to gain additional insights. However, we believe our independent work was through and effective, which resulted in a strong final deliverable. Minor refinements in time management could have streamlined progress further, but overall, we are satisfied with the results.   1. **What did you learn from working in a team? How will you apply these lessons to future team projects?**   Working in a team taught us the value of clear communication, adaptability and mutual support. I learned how to collaborate efficiently, resolve minor conflicts constructively and leverage each members strengths for better results. Moving forward, I will prioritize proactive planning to minimize scheduling conflicts and maintain open communication from the start. I also now understand that trust and accountability is an important part of teamwork, a lesson that I will be carrying into future projects.   1. If you had to choose between delivering a feature quickly or ensuring it was **ethically and securely implemented,** what would your team prioritize?   Our team would prioritize ethical and secure implementation over speed. While efficiency matters, compromising security or ethics risks user trust, legal consequences and long-term harm. We would advocate for a lanced approach, using agile practices to meet deadlines without cutting corners, but never at the expense of privacy, fairness or safety. This aligns wit our shared values which is integrity and quality over shortcuts, ensuring deliverables are both timely and responsible. |